

## HMS SUPERVISOR TO CONSTRUCTION SITE



This is a mini edition/supervisor on what you will find in HMS book on the construction site.

The HMS plan provides an overview of practices, procedures and forms to be used during planning and execution of the works.

HMS plan is updated and adapted to conditions that are relevant to the project.

Safety supervisor must be filled in the HMS manual through the projects we are UE.

Safety representative/shop steward and HMS manager on site will ensure that everyone who works at this construction site is informed about the HMS plan and its requirements for procedure and documentation.

Construction manager from Trias will have regular contact with the responsible on site and his workers.

Any amendments or additions must be reported.

All accidents and near - accidents should be registered on damage messaging form.

## **HMS-rules for Trias Montasje AS**

### **Goals:**

No one should be seriously injured or sick to work on Trias construction site. The best work will be maintained.

### **Scope:**

Applies to all employees. The CEO has overall responsibility for the working environment and safety in the workplace, while employees are responsible for the daily follow-up and implementation of measures.

### **Description/responsibility:**

Trias will comply with all health and safety requirements implemented by the state government. It's the employee's responsibility to abide by the following rules and to assist management in achieving the best possible health and safe working environment.

Never put yourself or others in situations that may result in an accident.

- Place all tools and equipment back in storage after us.
- Follow the applicable procedures and instructions for the various tasks to be performed throughout the manufacturing process.
- Always use the required protective equipment (See instructions for protection.)
- Equipment requiring special permit or special certificate shall only be used by persons occupying this.
- Keep all work areas clean and tidy to avoid unnecessary accidents.
- Keep wardrobe, utility room, dining/kitchen clean and tidy.
- People who attend certain medications or suffer from diseases that could affect the employee's performance and/or reactions, must notify this to his manager before the work starts.
- Any employee has the right and duty to speak to their manager if workload or the pace becomes too much, or if you

feel bullied or bothered by work colleagues or other conditions.

- In case of injuries/accidents on individuals be instructed by injury and accident reports used.
- Hot work should be done only by people with approved certification.
- At the construction site must always be considered to perform a safe job analysis.
- Violation of the procedure/instructions, will/may lead to oral or written warning.



Necessary  
Certificates  
on different  
machines are  
required



The use of  
proper  
protective  
equipment.  
The work must  
be performed  
with caution.



Remember to  
ensure work  
at height.



## **Instruction for protection**

### **Goal:**

To maintain a safe working environment in the company's production facilities as well as on construction sites, ensure that appropriate protective equipment is used and properly maintained.

### **Scope:**

Protection concerns everyone in the company. The use of protective equipment is situational related.

### **Description/liability:**

This instruction is related directly related to Arbejdsmiljøloven, internal regulations and regulation 220 «Safety equipment.»

Use of protective gear is situational related. Situations that are dangerous to the working environment, life and health and that can not be prevented, **should** be prevented by the use of proper protective equipment.

### **Helmet:**

To be used in situations where you can get dropped objects in the head, while working or moving in the area. One must ensure that the right type of helmet is used.

### **Safety shoes/boots:**

Safety shoes must always be used on site.

### **Hearing protection:**

Hearing protection should be worn when noisy work.

### **Gloves:**

Should be used when handling glass. These must be adapted to glass handling.

### **Eye:**

Be carried and used in case of splashes/splint/spark, and all other applications requiring this.

### **Respiratory protection:**

Used when needed.

### **Fall protection:**

Used to work at height where no other equipment ensures safety

### **Workwear:**

Work clothes should be in visibility class 2 and should have logo.

## Instructions to order and conduct on construction site

### Goal:

Maintain a safe working environment, and give the customer a good customer service.

### Scope:

Applies to all Trias fitters.

### Description/liability:

A fitter in addition to its assembly work, Trias, their public face, and actually a seller. It's therefore important that the personnel realte after that.

- Installers must have indential outfit, it should be completely and clean.
- The construction manager must stay in constant touch with the contact person on site, as well as assembly leader.
- Follow the instructions and safety rules that apply (also on the customer's site) Hired personell who do not have adequate safety equipment must be rejected. Message to consturction manager/project manager shall e made immediately
- Behave objectively and correctly to the client. Refer the client to the project/consturction manager if there is a conflict/disagreement with the customer.
- Complying with deadlines. Sign back to the project/consturction manager immediately if problems arise.
- Remember that you are Trias public face.



**Alcohol and  
other drugs are  
prohibited on  
site.**



We wish you good luck on our construction site

**Trias MontasjeAS**  
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